# YEARLY STATUS REPORT - 2021-2022

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | HUTATMA RASHTRIYA ARTS AND SCIENCE COLLEGE ASHTI DIST. WARDHA |
| • Name of the Head of the institution | Dr. S. S. Nimgare |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07156225817 |
| • Mobile No: | 9119480041 |
| • Registered e-mail | hascashti@gmail.com |
| • Alternate e-mail | hascashti@gmail.com |
| • Address | Near Rural Hospital, Ashti |
| • City/Town | Ashti |
| • State/UT | Maharashtra |
| • Pin Code | 442202 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | |
|---|---|---|
| • Financial Status | Grants-in aid | |
| • Name of the Affiliating University | RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR | |
| • Name of the IQAC Coordinator | DR. A. D. KAWARASE | |
| • Phone No. | 9158030079 | |
| • Alternate phone No. | 9423420669 | |
| • Mobile | 9423420669 | |
| • IQAC e-mail address | akawarase66@gmail.com | |
| • Alternate e-mail address | hascashti@gmail.com | |

| | |
|---|---|
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://hutatmaasc.org/aqar/AQAR20-21/AQAR_2020-21.pdf |
| **4.Whether Academic Calendar prepared during the year?** | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://hutatmaasc.org/aqar/AQAR21-22/ACADEMIC%20CALENDAR.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| Cycle 1 | C++ | Nil | 2005 | 28/02/2005 | 27/02/2010 |
| Cycle 2 | B+ | 2.52 | 2017 | 30/10/2017 | 29/10/2022 |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | 01/07/2012 |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Nil | Nil | Nil | Nil | Nil |

| | | |
|---|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes | |
| • Upload latest notification of formation of IQAC | View File | |

| | |
|---|---|
| **9.No. of IQAC meetings held during the year** | **4** |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Organized two days Interdisciplinary International E-Conference on" Boosting Immunity through Yoga, Pranayama and Nutrition" on 29-30 April-2022**

**Conducted Corona- Vaccination Drive for the college students**

**Organized sensitization-awareness activities as a step towards Women Empowerment**

**Introduced certificate courses in "Yoga and Health" and " Basic Computer Skills"**

**Organized Webinar Series on " Self-employment, Environment and Personality Development" from 09/02/2022 to 13/02/2022**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| To prepare Academic Calendar and Annual Plan of the college | The Academic Calendar and Annual Plan have been prepared |
| To prepare Gender Sensitization activities Action Plan | Annual gender sensitization action plan has been prepared for implementation by IQAC |
| Commencement of Admission process and implementation of online registration for 1st year students and to organise | The admission Committee announced the admission schedule and procedure to be followed. Online registration was carried out free of cost for the students and "Home Visits" by the faculty were also carried out as per the schedule prepared by Admission Committee by strictly following the SOPs for COVID, laid down by the government. |
| To organise Shahid Din program to pay rich tribute to the Martyrs of 1942 Freedom Movement | "Shahid Din" was observed on 25/072021. |
| To prepare Gender Sensitization Plan | Gender Sensitization Plan is prepared and organized the activities accordingly |
| To organise seminars/ conferences / Workshops | Webinar Series, International Conference and Workshops were organised. |
| Study Tours/ Visits and Project Works | Study Tour, Visits are organised and Projects are carried out by students. |
| Review of Internal Evaluation including unit tests, class room seminars, assignments , university results etc. | The review has been taken regarding internal evaluation of the students |
| Online teaching on the backdrop of Covid-19 pandemic | Online teaching is properly monitored and the schedule is properly implemented during Covid- Pandemic by using various digital social media platforms. |

| To take review of research activities of the faculty. | The faculty members were encouraged to enhance their research activities. Most of the faculty members are actively involved in research publication Principal has encouraged. |
|---|---|
| To start certificate courses | Certificate Course In Health and Yoga and Certificate Course in Basic Computer Skill were started and about 60 students got benefited by these courses. |
| To discuss syllabi completion | Review of syllabi completion has been taken by the Principal and IQAC. |
| To prepare the Annual Report of the college | Annual Report has been prepared and submitted to the Principal. |
| To decide the Best Practices to be conducted | Women Empowerment, Special Awareness About Sensitization, Webinars - Special Guest Lecture Series have been organised. |

**13.Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| CDC | 30/11/2022 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2021-2022 | 05/01/2023 |

**15.Multidisciplinary / interdisciplinary**

Our college offers undergraduate programs in Arts and Science streams and follows the guidelines and norms laid by the affiliating university. For the attainment of all the educational outcomes with a flexible curriculum approach and to bring about multifaceted development of students, the multidisciplinary and interdisciplinary

approach has been emphasized in the NEP-2020.The courses under the programs offered by the college will be started as and when they are incorporated in the curricula designed and prescribed by the affiliating university, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. We shall adopt the multidisciplinary approach enabling the students to have access to their chosen electives and enjoy the flexibility in accordance with their requirement.

Before implementation of the NEP-2020, the college has taken some initiatives to prepare ground for developing multidisciplinary approach among the students by offering two certificate courses, the guest lecture series and other co-curricular activities open to all the students for admission and participation. As per the instruction of the affiliating university, choice based credit system has been adopted providing internal choice to the students to select subjects within the discipline.

## 16.Academic bank of credits (ABC):

In accordance with NEP 2020, academic credit mechanism will be adopted by the college as and when implemented by the affiliating university. The credit transfer mechanism shall facilitate multiple entries and exit for the students. The college will follow the directions and guidelines issued by the affiliating university in this regard.

## 17.Skill development:

The college is trying to introduce the certificate courses for skill development which would create and enhance specific skills among the students for their capacity building and make them able to grab employment opportunities. The certificate courses on Yoga and Health, Basic Computer Skills have been introduced and some other certificate courses will also be introduced. Some departments conduct workshop and arrange the study tours and industrial visits to acquaint the students with the skills generating self-employment opportunities

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are aware of the need of conservation and promotion of Indian value system, culture and heritage, languages and literature, philosophy and history etc. and their significance and relevance in national and local context. The college organizes various co-curricular and extra-curricular activities in this context. For the

undergraduate programs, the medium of instruction is English for science and the regional language Marathi for Arts streams. The conceptual understanding of students is always better if the information is delivered in mother tongue. Thus, the college faculty have to resort to the regional languages, Marathi and Hindi as and when required as the students come from rural and vernacular background. Therefore, the curriculum delivery in bilingual mode is already in practice. Teaching in Indian languages, culture online will be integrated into the curriculum as per the guidelines of the affiliating university and required learning resources will be developed accordingly.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In accordance with the National Education Policy to be implemented soon, Rashtrasant Tukdoji Maharaj Nagpur University is developing new outcome based curricula and will be implemented by the college as per the guidelines of the university. In tune with the vision and mission, the college tries to offer quality education to the students from rural area and economically weaker section of society. The college strives for bringing about students' holistic development , making them self-reliant, competent and responsible citizen of today's India.

The college tries to assess the course and program outcomes and the attainments at the end of the academic year by using various modes of evaluation.

## 20.Distance education/online education:

The college does not have facility offering distance education till date. The college is planning to open the center for providing distance education by Yashvantrao Chavhan Open University, Nashik. During the corona pandemic, the traditional teaching-learning process had to be switched mandatorily to online mode. The digital platforms were used for facilitating teaching-learning process effectively. Pandemic provided an opportunity to both faculty and the students to get familiar with the modern tools. The faculty members continued the use of online platforms to some extent even after commencement of the classes in person for instructing students and providing study material.

## Extended Profile

### 1.Programme

| 1.1 | 16 |
| --- | --- |

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 | **374** |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 | **374** |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 | **110** |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 | **17** |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 | **24** |
|---|---|
| Number of Sanctioned posts during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 4.Institution

| | |
|---|---|
| 4.1<br><br>Total number of Classrooms and Seminar halls | **12** |
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **1020162** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **26** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution is affiliated to RTMN University, Nagpur. The university designs curriculum for all the programs . The college IQAC prepares academic calendar of the college in consultation with the principal and all the HOD'S and is distributed to all the departments along with the time table as per the curriculum work load .IQAC also plans the co-curricular and value-adding activities to be conducted for enrichment of the syllabus. Timely review of the curriculum delivery and continuous evaluation including unit tests, via-voce, class room seminars, field work , projects , study tours and visits etc is taken by IQAC and Principal. The results analysis of the university examinations is submitted by the departments to IQAC and are reviewed by the principal and, if necessary, suggestions are given to concerning teachers for improvement. For improving learning outcomes of weaker students, remedial classes are conducted for some subjects. Records of the students' attendance, internal assessment etc are maintained by each department.**

**This year owing to covid-19 pandemic, the college switched teaching-learning to online mode till the relaxation of Covid-19 restrictions Most of the curricular and co-curricular activities were conducted virtually. For external evaluation of the students, the university conducted online examinations and IQAC through the college**

**examination committee, shouldered the responsibility.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://hutatmaasc.org/aqar/AQAR21-22/ACADEMIC%20CALENDAR.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**As our college is an affiliated college, we follow the parent university's academic calendar and IQAC of the college prepares the academic calendar of the college accordingly. It includes schedule of curricular, co-curricular , extra-curricular and extension activities such as IQAC meetings, special events and days celebrations, academic activities, schedule of internal evaluation and vacations etc. After finalizing academic calendar, it is displayed on college notice board , website and distributed to all the departments. College tries to adhere strictly to the academic calendar. Internal assessment including unit test, classroom seminars, field works, project works , study tours ,field visits, home assignments etc are conducted as per schedule mentioned in the academic calendar. However teachers are given due liberty to make certain changes in the schedule to meet the situation arose.**

**Due to the unprecedented pandemic situation, internal and practical examinations and examinations of the ex-students( assigned to the college by the University) are conducted online. After relaxation in the pandemic restrictions , some internal evaluation activities are conducted in person also. After evaluation, marks are uploaded on the university examination portal in stipulated time. The college examination committee and IQAC effectively implement and monitore the continues internal evaluation process.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://hutatmaasc.org/aqar/AQAR21-22/ACADEMIC%20CALENDAR.pdf |

| 1.1.3 - Teachers of the Institution participate in | B. Any 3 of the above |
|---|---|

**following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**60**

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**60**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Issues related to gender equality, environment and sustainability, human values and professional ethics etc. are integrated in the courses offered by the college. Issues related to environment and sustainability are integrated into courses of subjects likes environmental studies, Zoology, Botany, Geography etc. mandatory study of environment is prescribed in the university curriculum for B Sc and B.A. II year. The course contents in the courses like Home-Economics, Political Science, Languages and literature etc. are helpful in sensitizing students towards gender equality, environmental issues and human values. The college organizes sensitization activities and celebrates various important days of national and international importance like Independence Day, Republic Day, Teachers Day, International Yoga Day, Martyr's Commemoration Day, Cleanliness Drive, Tree plantation, Constitution Day, Women's Day and also celebrates Birth and Death anniversaries of national heroes. These activities organized by various committees**

and departments are immensely helpful to inculcate moral, ethical and human values in students. Some skill development and training programs are also organized by some departments . Programs for promotion of gender equality , women empowerment, environment awareness , human values etc. are regularly organized . This year, till the relaxation in pandemic restrictions, most of these activities are organized virtually.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | [View File](#) |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Programme / Curriculum/ Syllabus of the courses | [View File](#) |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | [View File](#) |

## 1.3.3 - Number of students undertaking project work/field work/ internships

198

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | [View File](#) |

**1.4 - Feedback System**

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **C. Any 2 of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | [View File](#) |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | [View File](#) |
| Any additional information(Upload) | **No File Uploaded** |

| | |
|---|---|
| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| URL for feedback report | http://hutatmaasc.org/aqar/AQAR21-22/FeedbackReport.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**720**

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**283**

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college is situated in rural area. Students from the diverse socio-cultural and economically and educationally backward background are admitted to the college. So it becomes mandatory for the college to identify respective learning levels of the students. Therefore, taking into account the varied needs of the students, the slow and advanced leaners are identified from the marks they scored in previous examinations and also from their performance in the examinations conducted during the session including class tests and teacher's interaction with them. The slow learners are provided-Home Assignments, Personal Counseling, Question Bank, Tests/Tutorials, Extra Lectures/ Remedial Classes etc and advanced learners are provided with additional inputs for maintaining pace of their learning. They are motivated to participate in seminars, group discussion, competitive examination guidance session, and encouraged to participate in various conferences and workshop, departmental quiz competition etc.

On the backdrop of Covid-19 pandemic, the college carried out these activities through hybrid mode. Most of the activities are conducted online and some of them through offline mode by following guidelines of Covid pandemic.

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | [View File](#) |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **374** | **17** |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**It is imperative to use various student centric methods to make students comprehend their course content properly.To achieve this end, various departmentsemploy following student centric methods for enhancing learning experiences.**

**Experiential learning –**

**On the backdrop of Covid-19 lockdown, the college had to focus on experiential learning method through online mode along with conventional one. Students participated in quiz competition, webinar series, workshops, group discussion, study tours and visits, two days multidisciplinary international conference,etc. The project works and laboratory practical were conducted contributingsubstantially to their experiential learning . Some of these activities were conducted online and some in person.**

**.**

**Participative learning -**

**Participative learning method is effective for enhancing students' learning experience. Various activities and programs are organized in offline and online mode for bringing about awareness among students and to enrich their learning experience through participation. Various activities are organized by following SOP's**

of Covid -19 Pandemic which consolideted their knowledge and enriched their learning experience. Further,there are some college committees havestudent's representation and active participation in successful organizing various activities.


**Problem Solving Method-**

The faculty members conduct doubt session during their routine class room teaching to address the queries, doubts regarding the curriculum. Various co-curricular activities like class room seminars, group discussion, quiz are organized. Problem based assignments and project works are provided to the students which help in developing their reasoning ability ,critical thinking and creativity.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Link for additional information | http://hutatmaasc.org/aqar/AQAR21-22/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It has become need of the time to avail ICT which has introduced new ways of learning for teachers and students. It helps in enhancing mutual interaction and facilitates the teaching-learning process effectively. The college faculties have tried to integrate traditional teaching with available digital means for curriculum deliveryand students are encouraged to learn and practice through interactive activities. The digital means like LCD projector, computer, laptop and android mobile , social media platform and other online modes are used to facilitate teaching learning process . During Covid-19 lockdown, teaching-learning process was switched mostly to online mode. YouTube, Whats App, Zoom App, Google form, etc. are used as platforms to teach, communicate and guide the students and also to provide study material, making announcements, conducting tests, providing assignments, addressing queries of the students and share necessary information. After attaining normalcy and getting relaxation in Covid restrictions, the faculty members continued using ICT tools whenever necessary during the offline classes later on. The college library provides access to internet and online free of cost journals available in public domain to the students. Photocopying facility is available in the library.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | http://hutatmaasc.org/aqar/AQAR21-22/infrastructure/ICT |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**16**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | [View File]() |
| Circulars pertaining to assigning mentors to mentees | [View File]() |
| mentor/mentee ratio | [View File]() |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**17**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | [View File]() |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | [View File]() |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**2**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | [View File](#) |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**448**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college has implemented internal evaluation process as per norms and guidelines of parent university. The college IQAC and Examination Committee prepare the internal theory and practical examination time table. It is distributed to different departments to communicate to students and is displayed on notice board. Due to covid-19 lockdown, the internal examinations of odd and even semesters for B.A. and B.Sc. programs were conducted through hybrid mode i.e. offline and online. In online mode, it was conducted through Whats App and Google form. The internal theory and practical examination and viva voce were conducted online as per the time table. The internal evaluation was performed as per the guidelines given by the university. It's a routine practice of the college to carry out internal assessment which includes the unit tests, class room seminars, viva voce, group discussion, field work etc in transparent manner. The results of the unit tests are announced and displayed on notice board . Students are provided evaluated answer sheets on demand to get their doubts cleared The evaluation of the**

**students' performance in these academic activities provides basis for the internal assessment.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The examination committee of college consists of four members which deals with various issues related to internal as well as external examination. The internal examination grievances, if any, related to assignment submission, class tests, seminars, projects and practical, viva-voce, etc. are resolved at college level by the head of respective department . From this session B.A. and B.Sc. Semester – I university examination have been assigned to the college. College conducted these examinations by following rules and regulations led by the university. After declaration of the result, if a student has any grievances regarding the examination held then, it is resolved according to rule and regulation led by parent university. This is a time- bound process. Due to covid-19 pandemic, the external theory examination except for B.A. and B.Sc Semester-I were conducted by the university in online mode. The grievances of the students who couldn't appear for online examination mostly due to the technical issues, were lodge to university by the college and got them resolved by giving these students opportunity of reappearing for the examination online and exceptionally in offline mode by following the Corona pandemic guidelines.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**The college is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. It follows the curriculum prescribed by the university time to time. The curriculum designed for each subject is outcome based. All the Program Outcomes (POs) and Course Outcomes**

(COs) are displayed on the college website for the notice of various stakeholders. The Program Outcomes and Course Outcomes are intimated to students . During the first few lectures in the class, teachers explains in detail the Programs Outcomes and Course Outcomes and various opportunities offered after completion of the Program. The feedback of various stakeholders such as students and teacher are taken every year about the curriculum and action taken report is prepared by IQAC . Various activities related to Program Outcomes are conducted e.g Competitive examination guidance program for students has been organized online and so on.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluations of program outcomes and course outcomes are as follows. The evaluation is carried out through internal and external examination. The formative assessment process is carried out includes assessments of unit test, assignment, class test, seminar, project works etc. The academic progress of students in this regard is monitored by each teacher as well as head of the department. The summative assessment includes university theory examination and practical examination. Average attainment in direct method is equal to university examination (80%) + Internal examination (20%). Indirect assessment method includes employability and progression to higher education. After declaration of the results, each department analyzes the result of students and instructs and guides them to improve perfomance, if needed, in upcoming examinations. The college organizes various extra-curricular and extension activities through NSS to inculcate social awareness and some essential skills among the students . The Programme Outcomes and Course Outcomes are evaluated through other method also such as students' performance in co-curricular, extra-curricular and extension activities. These activities are conducted by the college NSS department and various other committees. The concerning teachers evaluate students' performance in these activities through observation and interaction with students also.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

104

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://hutatmaasc.org/aqar/AQAR21-22/ANNUAL%20REPORT%202021-2022.pdf |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://hutatmaasc.org/aqar/AQAR21-22/SSS.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | **No File Uploaded** |

**3.1.2 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**00**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**13**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during**

the year

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

**22**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

**05**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Extension activities are carried out by the college in the neighborhood community. We try to sensitize our students towards health, hygiene, cleanliness, citizen's rights and duties, environment, woman empowerment, gender equality etc so that they can shoulder the responsibility of making the villagers aware of these issues. Our college organizes various extension activities in the rural and slum areas every academic year. These activities aim at connecting the higher education institution with the society. Participation of students in these activities helps to develop in them a sense of duty towards society, comprehensive outlook, critical thinking and also to inculcate leadership qualities and moral values which ultimately contribute in molding them into a good and responsible citizen. Our N.S.S. volunteers actively participated in International Yoga Day Celebration, Covid -19 Vaccination Program, Health Checkup Camp for physically challenged people, Tree**

Plantation, Voters Awareness Program etc. Such activities surely help in sensitizing students to social issues and prepare them for shouldering social responsibilities. These activities create positive impact on the students and help them realize their social obligations.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://hutatmaasc.org/aqar/AQAR21-22/EA/ExtensionActivites.pdf |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

01

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**737**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**3**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | **No File Uploaded** |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**1**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The physical infrastructure of the college to facilitate teaching learning process includes main campus spread over 3852.3 Sq. Mt. with built up area of 2070.2 Sq. Mt. Separate laboratories for the subjects having practical in Science and Arts programs and offices for NSS and Physical Education departments are available. The college has adequate number of class rooms; two of them have ICT facility. Girls' common room, staff room, canteen, drinking water facility, toilets for students and staff and a small botanical garden are also available. The college library has students' reading room, newspaper gallery, M-OPEC, internet and other supportive facilities. The college offers an indoor game facility for some games. For outdoor games, the playground owned by the state government is made available to the students. The facilities of multimedia like K-Yan, OHP, LCD Projector, internet with broadband are available. The college has planned to construct and provide a new campus with all necessary and modern academic and infrastructural facilities on its own 1.75 hectors of land to the students and thus to impart quality education and state of art facilities and services. The official process of conversion of agriculture land to non-agriculture status for academic purpose has been completed.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://hutatmaasc.org/infrastructure |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities: The cultural committee has been established in college fosmooth conduction of activities. The college provides auditorium hall of dimension 40 x 22 sq. feet for cultural and other activities. Approximately 100 students can sit at a time inHall. Various cultural activities are carried out in the college with active participation of college students and the staff. The college has sound system being used when needed.**

**Sports : College has been participating in university level sportevents regularly. College provides some indoor and outdoor games facilities to the students along with Gymnasium.Physical education dept. hasbuilt up area of 36X13.7 sq. ft.**

**Outdoor Games:Playground is available for Volley ball and Kabaddi in the college campus. For athletics, cricket, badminton, double bar, single bar etc., the spacious ground owned by the state government is made available to the students.**

**Indoor Games: Facilities for the games like Chess, Carom, Table-Tennis etc. are provided to students.**

**Gymnasium: It has physical work out equipments like bench press, weight lifting set, butterfly peg deck, 4 station multi-gym, dumbbells, chest expander, arm curler, body vibrator, tread mill (jogger), stationary cycle , Gym ball etc.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://hutatmaasc.org/infrastructure/sports |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**2**

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

**2**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://hutatmaasc.org/infrastructure |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**5.69468**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**"LIBMAN" (Library Management System Software): Upgraded Cloud based library software LIBMAN is in use since 2019; consists of modules like Book Accession, Classification, Catalogue, Administration, M-OPAC etc. The details of library software are as follows.**

**ILMS software: "LIBMAN'' Comprised of library Cloud Based ERP CMS (Centralized campus Management System) installed.**

- Link: libcloud.mastersofterp.in
- Nature of automation (fully or partially) : Partially
- Year of Automation: 2012, Cloud Based upgrade since 2019, Library provides M-OPAC Mobile App facility to students & faculty members to have access to books by Author, Title, Subject, accession numbers.

Library accession register is divided in 4 Accession Series.

1. SR Series- 6133 Books,
2. UGC Series-1134 Books,
3. MRP Series-65 Books and
4. DNT(Donate)-12 Books.

Total no. of accession register entry of books :- 7345 Books

The library has 01 reading room, 01 Internet Service Section, 01 Text Book Section, 01 Store Room, and 01 Reference book section in Librarian's cabin. Library provides reprographic service to the students and faculty members.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://libcloud.mastersofterp.in/OPAC_V3/?Library=Hutatma%20Rashtriya%20Arts%20&%20Science%20College,%20Ashti |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | E. None of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.68327

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

30

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet service with broadband is available in the college for the faculties and the students. There are 26 computers with the facility of internet out of which 16 computers are available for students and teachers and 03 computers are in college office use, 2 computers in physics laboratory, 02 computer in IQAC and 02 laptops for admissions and examination purpose and 1 PC for library. Computers are available for staff in a computer science laboratory, at some of the departments and at the college library. The teachers take help of ICT resources and internet for academic, administrative and other purposes. Multimedia projectors are available which can be used by faculty members as and when required. The internet facility is available for the students. They can browse and download the required information and data. The college has provided BSNL high speed internet connection to library. The facility of multimedia like K-Yan, OHP, LCD Projector is used by some of the staff members whenever required.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://hutatmaasc.org/infrastructure/it |

## 4.3.2 - Number of Computers

**16**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Student – computer ratio | View File |

## 4.3.3 - Bandwidth of internet connection in the Institution

**B. 30 - 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**3.02381**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**There is a procedure and policy for maintaining and utilizing physical, academic and support facilities. The college laboratories are regularly maintained by the laboratory attendants and assistants under the guidance and supervision of the head of the respective departments. The funds are made available for maintenance of the laboratories and classrooms as per the budget allocated. The maintenance and cleanliness of the laboratories, classrooms, lavatories etc. are done by the concerning regular staff of the institute and also by hiring support services from outside from time to time. The repair and maintenance and updating services for computers and software are outsourced. The services agreement to this effect has been signed with Maitri Computers Sales and Services Ashti, Tah. Ashti, Dist. Wardha .The college librarian supervises the maintenance of the college library. The regular maintenance of the electrical and plumbing components in the campus is done by hiring the services of the local experts as per need. Repairing and maintenance of the computers, ICT facilities, reprographic machine etc. and atomization are done by hiring the services of the local and outside experts and professional service providers. The expenditure is met from yearly allotted budget approved by College Development Committee.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | http://hutatmaasc.org/infrastructure |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**195**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | *View File* |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | *View File* |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**00**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | *View File* |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **B. 3 of the above** |

| File Description | Documents |
|---|---|
| Link to institutional website | *http://hutatmaasc.org* |
| Any additional information | *View File* |
| Details of capability building and skills enhancement initiatives (Data Template) | *View File* |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**106**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**106**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | [View File](#) |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**1**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**18**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

| 00 |
| --- |

| File Description | Documents |
| --- | --- |
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Due to the Covid -19 pandemic,the teaching learning process was carried out in online/offline mode ..As per the guidelines of the state government and the affiliating university , the college has constituted the College Students Council for the session 2021-2022, having class representatives from various classes from each program and also representation of different categories of the students .It plays crucial role in organizing extra-curricular, co-curricular activities and various community oriented programs. Owing to Covid-19 restrictions, most of the curricular ,extra -curricular and co-curricular activities were conducted through online mode. There are some other college committees duly represented by the students representatives like Internal Complaint Committee (ICC), Library Advisory Committee, National Service Scheme(NSS), Anti-Ragging Committee, Grievance Committee, Cultural Committee etc. The college has organized various sensitization/awareness activities and programs, celebrated days of national and international importance, organized seminars, workshops , guidance sessions and various competitions with active participation of students and their representatives. Majority of the college activities are organized by the students under the guidance and vigilance of the program coordinator and other teachers.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://hutatmaasc.org/aqar/AQAR21-22/Committees/ |
| Upload any additional information | View File |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**593**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The college does not have a registered Alumni Association. However, our alumni always support the college in organizing various activities and sometimes render their valuable service as the guest speakers to enlighten the students with their experience and expertise. This year, our alumni Ad. Prakash Gayakwad , Guided the students on Womens' Rights in Property Before and After Marriage, Prof. Dr. Gajanan Jane, guided on the role of National And Rural Banks in upliftment of Farmers and Miss Nikita Keote held a motivational talk on the occasion of Savitribai Fule Birth Anniversary.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Our institution isgoverned by Hutatma Smarak Samiti, Ashti. The parent societyis founded and run in the memory of the freedom fighters from Ashti who sacrificed their lives in '1942-Freedom Movement'.**

**Vision: Providing higher education to the students from rural and economically weaker section of the society and nurturing them into ideal citizens and responsible leaders of tomorrow.**

**Mission: To adopt holistic development approach that strives to elevate the aspiring and underprivileged students with affordable and quality higher education and inculcating in them the patriotic spirit, right values, skills and confidence and sense of responsibility towards society and nation.**

**The management body, the principal and the faculty members strive together for implementation of the academic and other policies decided by the institution in consultation with the College Development Committee, IQAC and College Staff Council duly represented by the principal, representatives of faculty members and management body for imparting quality education and providing academic and other facilities to the students as per the perspective plan prepared. The college organizes a host of co-curricular, sensitization and extension activities reflecting institutions vision and mission by assigning various responsibilities to**

**different college committees represented by teachers and students and ensures their active participation.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://hutatmaasc.org/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**For the sake of decentralization and participative management, the principal forms various committees for proper division of work to facilitate internal management. Various responsibilities are assigned to all the functionaries of the college to let them act as the leaders and achieve the set objectives. The college committees handle different aspects pertaining to academics, administration, cultural, development, social involvement to name the few. Functioning of these committees is monitored by the principal. .**

**Case study : Purchase Committee**

**The college has constituted the purchase committee consists of five members, headed by the principal as the chairman and having representation of the management body, teaching faculty and administrative staff. All major purchases for the college is routed through committee that discusses the requirement and channelize the purchases through a proper mechanism. Heads of departments submit their requirement for procurement of material, equipment and other items to college office. The committee scrutinizes requisitions to decide upon the necessity of purchasing the items and then arranges to call and scrutinize quotations for items of purchase, carry out discussion and negotiations with suppliers and procure the best quality items with competitive price through the principal. Decentralization and participative management is thus promoted.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of the institution reflects its focus on accomplishing institutional goals by identifying current needs , obstacles and future opportunities. While formulating the perspective plan, involvement of the stakeholders is considered to be vital. For successful deployment of the plan and to get desired outcomes, proper implementation and monitoring have been pursued.

One of the areas of focus has been promoting research activity, research publications and organizing International/ National seminars/conferences to provide a platform to share, upgrade and enrich the knowledge of the teachers and other participants by getting acquainted with new insights and perspectives. In tune with this objective, college successfully organized A Multidisciplinary International virtual conference on 'Boosting Immunity through Yoga, Pranayama and Nutrition' on 29th and 30th April, 2022. The exceedingly interactive, informative and insightful sessions graced by the eminent resource speakers of national and international repute provided the participants an opportunity to understand, discuss significance of Yoga, Pranayama and good nutrition as a holistic health care approach to restore physical, psychological and social wellbeing of a modern man in today's stressful environment. 460 participants registered for the conference, 50 research scholars submitted their research papers, published in " B-Aadhar-(ISSN-2278-9308) Multidisciplinary International Peer Reviewed and Index Research Journal" and 15 scholars presented their papers virtually.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://hutatmaasc.org |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Executive Body : The Executive body of seven members of the parent society governs the institute

Principal: Principal , the head of institution, acts as an administrative officer and member secretary of CDC and assisted by

IQAC in implementation of academic policies for quality enhancement.

College Development Committee: It comprises of 15 members including President and Secretary of the management body, teaching and non-teaching staff representatives, local member, IQAC coordinator, student representative, and Principal as the member secretary. .

Internal Quality Assurance Cell: It is comprised of themembers including principal, representatives of the management and local society, teaching and non teaching staff , alumni, students, industrialist and the coordinator of IQAC

Head of Department: is a head of academic and administrative responsibilities of the department and reports to principal.

Office Head Clerk: Carries out administrative responsibilities in office work and supervises working of senior clerk, junior clerk, peon, etc.

Librarian: Being the head of library, handles all the affairs related to library along with providing various library resources to students and faculties.

Committees: The College has formed different committees, comprised of the management representatives, teaching and non-teaching staff members, students, alumni etc. as per the nature of the committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | http://hutatmaasc.org/Organogram.pdf |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides the facilities of group and individual insurance scheme , reimbursement of medical bills by state government to all the employees. Maternity and paternity leaves, casual leaves and other admissible leaves are granted to all the employees. The teaching staff members are granted duty leave to participate in various research and carrier advancement oriented programs and courses sponsored by UGC-MHRDC and other agencies. The non-teaching staff is provided financial assistance for college and university work . The college acknowledges the academic and other achievements of teaching and non-teaching staff.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**2**

| File Description | Documents |
| --- | --- |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**02**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Every academic year, the faculty members are asked to fill the appraisal reports as per the UGC norms RTM Nagpur University and submit to the IQAC with supportive testimonials. IQAC evaluates them and forwards to the principal for further action. These performance based appraisal reports reflect the details of refreshers/orientation Courses/Workshops, seminars, conferences, symposia etc. that the teacher attended, teaching and administrative works performed during the academic session, research and publications carried out etc by the faculty members. It also reflects the involvement of teachers in curricular, co-curricular and extra-curricular activities. According to the eligibility of the teachers, the proposal of teachers for promotion under CAS are forwarded to the Joint Director, Nagpur for further action. Students' feedback on teachers is also considered for evaluation of teachers' performance. Performance of the teachers is discussed in the meeting of CDC. The suggestion, if any, is communicated to the employee by the principal. The performance based appraisal system for non-teaching staff is implemented. Confidential Reports are prepared by the Principal and evaluated to judge their performance.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The college regularly conducts the internal and external financial audits. The College Development Committee discusses and approves the financial budget and other financial matters. The account of expenditure is maintained by the head clerk as per the guidelines given by the principal and the authorized auditing officer of the institute. The internal audit is carried out by Mr. Ruprao Pawar, Meherbaba Financial Services, Arvi. Dist. Wardha. The College provides all necessary inputs to the internal auditor. The internal audit statement is then made available to the Chartered Accountant. The college has outsourced M/S C.A.P. and Company, Chartered Accountant, Amaravati to finalize the internal audit. The final audit report of the financial year 2021-2022 has been approved by CDC in its meeting held on 25/08/2021 and 21/12/2021 as per resolution no. 05. The external audit is carried out by the office of the Joint Director, Nagpur Division, Nagpur.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal and CDC jointly monitors proper mobilization and utilization of funds for which it has been allotted. The college

tries to make optimal utilization of its resources. To ensure timely routine maintenance and up gradation of laboratories and library, digital facilities, classrooms, equipment and other facilities, the heads of all the departments are asked to place their departmental requirements. The College Purchase Committee finalizes the purchases through the principal. The budget is prepared annually for creating, enhancing and upgrading physical and academic facilities. Regular internal and external audits are carried out to ensure proper mobilization and utilization of funds. Under the chairmanship of the principal, the library advisory committee looks after optimal utilization of resources. The utilization of budget is monitored by CDC. Annual budgetary plan is prepared each year. The mobilization of funds is done out of the cash inflow from the tuition and other fees of the students reimbursed by the state and central governments and from self-finance course. In optimal utilization of resources, priorities are given to the things which are necessary in facilitating teaching-learning process effectively and efficiently.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File]() |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC has adopted some practices and strategies for institutionalization of quality assurances as follow :

- Preparation of action plan and academic calendar
- Formation of Various Committees to shoulder various responsibilities.
- Initiative in organizing various student-centric awareness activities.
- Encouragement to the faculty members to achieve academic excellence.
- Promoting research activities and publications and organization of conferences/seminars

Two practices institutionalized as a result of IQAC initiatives:

1. Two Days Inter-disciplinary International E- Conference .

Under the guidance of the Principal, the college IQAC organized Two days interdisciplinary International E-Conference on "Boosting Immunity Through Yoga, Pranayama, and Nutrition" . Its aim was to provide a platform to discuss, deliberate and ponder over the relevance and significance of Yoga, Pranayama, Good Nutrition and Immunity for physical and mental wellbeing of human being as a discipline to be adopted to establish harmony between body and mind.

2. Corona Vaccination Drive for the students

In its attempt of organizing the health awareness activities ,the college IQAC took initiative in organizing a comprehensive corona vaccination drive for the college students on the backdrop of corona virus spread in association with Primary Health Center, Antora Ta. Ashti Dist. Wardha in the college from 29/09/2021 to 02/10/2022.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](View File) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews and implementation of teaching-learning reforms facilitated by IQAC are as follows:

1. The feedback collected from students by IQAC about teaching-learning process, infrastructure and support facilities is an important source for assessing the teaching-learning process. The course objectives for every course and evaluation scheme are given in the syllabus provided by the university . The learning outcome is reviewed by the teacher through internal assessment activities and university examination results which is submitted to IQAC.

2. IQAC monitors and reviews the curricular and co-curricular activities, syllabi completion within stipulated time and internal assessment activities to be conducted in accordance with the academic calendar .Though the conventional teaching-learning process got paralyzed due to Covid-19 spread and student-centric activities could not be conducted with physical presence, IQAC took initiative and encouraged the faculty members to make use of the online mode for curriculum delivery and remedial classes for the slow learners

**in some subjects and extra classes were conducted for some students. Till the relaxation in Covid -19 restrictions, optimal use of digital platforms was made to teach , guide and instruct the students and also to provide them study material along with organizing some co-curricular aivities.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](View File) |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | http://hutatmaasc.org/aqar/AQAR21-22/ANNUAL%20REPORT%202021-2022.pdf |
| Upload e-copies of the accreditations and certifications | [View File](View File) |
| Upload any additional information | [View File](View File) |
| Upload details of Quality assurance initiatives of the institution (Data Template) | **No File Uploaded** |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Ours is a co-education institute promoting gender equality by providing fair opportunities to all the students during their participation in curricular and extra-curricular activities. The institute also takes care of the safetyof all the students. Internal**

Complaint Committee(ICC) in the institute is constituted to address various issues such as sexual harassment, provide counseling and legal guidance etc. IQAC prepares a gender sensitization action plan and NSS, ICC and other committees and departments in the college implement the policy by organizing various gender sensitization activities. This year various activities and guidance session were organized in accordance with the action plan including celebration of International Women's Day marked by various competitions held for girl students and felicitation of women in rural society for their achievements, organized workshop on legal guidance and legal aid, celebrated birth anniversaries of renowned motivational personalities and some other activities aimed at boosting women empowerment and gender equality. Guidance session on nutrition and health, quizzes and group discussion are organized by Home-economics department. A sanitary napkin wending machine is made available in the college. The secure and friendly environment in the college helps to boost morale and confidence of the students while achieving their academic goals.

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | http://hutatmaasc.org/aqar/AQAR21-22/AGSAP/AGSAP2021-22.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://hutatmaasc.org/aqar/AQAR21-22/AGSAP/WSF.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system

| Hazardous chemicals and radioactive waste management |
|---|

**Solid Waste Management:**

- **Biodegradable Waste:** Collection of biodegradable waste such as dried leaves in the botanical garden and College campus is done regularly. Collected waste is dumped in the Compost Pit. Other dry solid waste is collected and handed over to the garbage collecting vans of the Nagar Panchayat on daily basis. Waste paper is sold to the local vendor for recycling.

**Liquid Waste Management:** Institute decided to treat laboratory waste water by using softening method. The waste softening pit is designed and constructed. The pit has three layers. The upper layer contains sand which is covered with clay, middle layer contains wood dust and charcoal and lowest layer contain lime stone lumps. The laboratory liquid waste thus filtered and softened is released to drainage pipeline.

**Biomedical waste Management:** Biomedical waste such as sanitary napkins, cotton, and sterilized needle from laboratories is carefully collected from the college and sent to the Rural Hospital Ashti, every week for its proper disposal.

**E-Waste Management:** The major E-waste such as out of use instruments/equipment's, electronic gadgets and computers are stored in store room to be disposed off through proper agency. All the miscellaneous E-waste such as bulbs, batteries and electronic items are collected from every department and office and delivered for safe disposal.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | [View File]() |
| Geo tagged photographs of the facilities | http://hutatmaasc.org/infrastructure/wastemanagement |
| Any other relevant information | No File Uploaded |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance | B. Any 3 of the above |
|---|---|

**of water bodies and distribution system in the campus**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | [View File](#) |
| Any other relevant documents | [View File](#) |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed  through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | [View File](#) |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | [View File](#) |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment     5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen            reading** | `D. Any 1 of the above` |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | `No File Uploaded` |
| Details of the Software procured for providing the assistance | `No File Uploaded` |
| Any other relevant information | `No File Uploaded` |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college takes initiative in creating an inclusive environment by organizing various extra-curricular and outreaching activities for students which help in inculcating a sense of tolerance and respect for diversities prevailing in society. Various commemorative days of regional, national and international importance, social awareness activities are organized, which help in sensitizing the students towards noble cause and promoting harmony. Faculty members and students get fair opportunities to participate in cultural and extension and several other activities organized inside and outside the college campus regardless of their religion, caste, culture, economic, linguistic background or diversities. Students are taught to work with same spirit inside and outside the campus during their participation in the college activities and motivated to propagate it in the society. The college has implemented ethical code of conduct for its staff members and students emphasizing integrity, social harmony and zero tolerance against discrimination. We celebrate Shahid Diwas-" Martyrs' Memorial Day", the Constitution**

Day, Minority Rights Day, International Women Day, National Youth Day, Yoga Day, Environment Day , Birth anniversaries of Mahatma Gandhi, Dr Ambedkar to make students realize need and significance of patriotism, social justice, human dignity, equality, freedom Indian culture and heritage, social service and social upliftment.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes various activities for students and employees for sensitizing them to constitutional obligations by inculcating certain core values . As our college is founded and run in the memory of the local freedom fighters who attained martyrdom in 1942-Freedom Movement, strengthening and propagating patriotic spirit and constitutional values has always been an integral part of our functioning. With the commencement of every academic session, the students are made aware of ethos of the Institution being practiced for creating inclusive environment . Institute celebrated International Yoga Day on21/06/2021 and organised Shahid Smruti Diwas-" Martyrs Memorial Day" on 25/07/2021 to pay rich tribute to the sons of soil for their supreme sacrifice. the Constitution Day was celebrated on 26/11/21 marked by the Preamble reading and Oath taking for protection of constitutional values. NSS unit organized the Minority Rights Day on18/12/2021 and National Voters Day on 25/01/2022 to make students aware of their responsibility towards nation and democratic values. The Women's Day was celebrated with enthusiasm on 08/03/2022. Variety of competitions were organized followed by felicitation of local women for their remarkable achievements. Corona Vaccination Drive for students and Health Check up camp for differently abled person were also organized.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff        4. Annual awareness programmes on Code of Conduct are organized | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Institute celebrates/organizes special National, International commemorative days, birth and death anniversaries of national heroes and events.**

1. **Women Equality Day - 26/08/22 organized by Zoology department.**
2. **Yuva Diwas ( Swami Vivekananda Jayanti)- 12/01/2022**
3. **Swachata Abhiyan- N.S.S unit carried out cleanliness drive.**
4. **Mahatma Gandhi Birth Anniversary – 02/10/2022 conducted by the NSS.**
5. **Dr. Sarvapalli Radhakrishanan Birth Anniversary (Teachers Day) - 5th September.**
6. **Sardar Vallabhabhai Patel Birth Anniversary- 31st October is Celebrates as National Unity day. Unity pledge taken to honor the " Iron Man of India"**
7. **International Yoga day- 21/06/21 to propagate importance of Yoga among the youth.**
8. **AIDS awareness program- 22/03/2022**
9. **International Women's Day - 8th March is celebrated for Women Empowerment**

10. National Voters day- 25thJanuary 22
11. Marathi Rajbhasha Din (Marathi Bhasha Pandharwada), Marathi department celebrated Marathi Rajbhasha Din -28/02/22.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](View File) |
| Geo tagged photographs of some of the events | [View File](View File) |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Women Empowerment

Objectives:

Organizing sensitization and other activities to develop self-esteem, self-confidence and bring about awareness among girl students.

Context-

Discrimination about girls in family and society is a devastating reality. As rural girls shape 70% of total strength of our college, motivating and enabling them to priorities themselves and their needs is essential.

Practice-

The IQAC framed action plan for the girl-centric activities . Various Motivational, Awareness Activities and Activities related to Health, Safety and Self- employment are organized.

Evidence of Success:

Positive attitudinal change is observed among the girl students.

.Problems Encountered and Resources Required:

During online events, technical disruptions hamper the flow of the

events. Less attendance of commuting students in activities.

2. Webinar Series : Interactive Sessions by Guest Speakers

Objectives:

- To enrich students' knowledge in more interactive and topic specific ways.

Context:

Knowledge, expertise, new perspectives and insights of the resource speakers provide students new learning experience, make them aware of real life issues and provide interesting break from monotony of routine class room teaching .

Practice:

The college departments organized online webinars for students. Guest speakers from different fields were invited to conduct interactive sessions on various topics relevant and significant for students in current scenario.

Evidence of success:

The activity enriched students' knowledge, created interest and awareness which is evident from their active participation and noteworthy response to "Question-Answer" session.

Problems Encountered:

- The virtual mode needs few resources but technical disruptions and lack of concentration of some students hamper the purpose.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our parent organisation is established and run in the memory of the martyrs of 1942-Freedom Movement from our village Ashti and nearby

vicinity who sacrificed their lives for the freedom of motherland. The mission statement of our institute also depict the same spirit: Let's Light up the Sacred Place of Martyrdom with The Flame of Knowledge. Imparting quality higher education and inculcating human values and patriotic spirit among the youth is at the core our mission. To cherish the memory of the martyrs, our institute observes "Shahid-Divas", Martyrs Day and organises a program on the festive occasion of "Nag-Panchami" to pay tribute to the great sons of soil whose valour and martyrdom made India's independence a reality. Every year, our institute organises this pious ceremony in our campus, the holy place of martyrdom. The members from the martyrs' family, villagers, the guests and eminent personalities are invited to grace the solemn ceremony. This year, by observing SOPs of Covid-19, tribute was paid to the departed noble souls. This year the program is attended by Mr Ramdasji Tadas, Member of Parliament, Mr Nana Patoliji , Leader of Opposition, Maharashtra Legislative Assembly, Mr Sunil Kedar, Minister, Govt. Of Maharashtra and many other dignitaries. The students of various schools and colleges are specially invited. This endeavour surely spurs institute's motive of inculcating and consolidating nationalistic spirit among the youth.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. To organize conferences, seminars and Workshops of National and International level.
2. To start more certificate/add oncourses
3. To enhance sports activities and develop Physical Education Department
4. Tree Plantation in college campus
5. To improve infrastructural facilities in the college.
6. To undertake more MOU's for linkages & collborations.